

BRISTOL VIRGINIA SCHOOL BOARD
REGULAR SESSION
August 5, 2019

The Bristol Virginia School Board met in Regular Session on Monday, August 5, 2019, in the Bristol Virginia Public Schools Administration Office, 220 Lee Street, Bristol, Virginia. A quorum was present with the following Board members in attendance:

Mr. Steve Fletcher, Chair
Mr. Randy Alvis
Mr. Randall White

Mr. Ronald Cameron, Vice Chair
Mr. Tyrone Foster

Also present were:

Dr. Keith Perrigan, Superintendent
Mrs. Tammy Jones, Clerk

Mr. Gary Ritchie, Assistant Superintendent
Mrs. Stephanie Austin, Deputy Clerk

Among those in the audience for the Regular Session were:

Ms. Kathy Musick, VPE
Ms. Shauna Russell
Ms. Jackie Nophlin
Ms. Melissa Roberts

Ms. Melissa Peters
Ms. Danielle Rife
Dr. Linda Brittle
Mr. Noah Ashbrook

Others were present, but failed to sign in.

Mr. Steve Fletcher, Chair, called the meeting to order at approximately 6:00 p.m. He welcomed all in attendance and opened the meeting with the Pledge of Allegiance.

Mr. Fletcher asked for a motion to approve the Agenda. Mr. Randy White so moved. Mr. Tyrone Foster seconded the motion, and the motion carried unanimously.

Mr. Fletcher addressed Item 2 (D) President's Corner. Mr. Tyrone Foster noted the summer months had been relatively quiet. He noted he would be traveling to Chicago for the Leadership Summer Conference, Go Bearcat's!

Dr. Perrigan presented the Superintendent's Report, which included the following. He highlighted Convocation went very well. From the Board Members remarks to the final speaker of the day, the message was consistent and the language was familiar. He added he was excited to watch our division become more trauma responsive. He noted he had met with the President of the Federal Reserve and was able to share our Workforce Development projects. He added he and leaders from the Coalition of Small and Rural Schools would be meeting with Secretary Qarni tomorrow. He added they want their input on the Governor's budget proposal. He noted they plan to recommend raising the cap for the At-Risk Add On, reinstating Enrollment Loss, and providing funding for School Construction. He added there was plenty to discuss later in the agenda.

Mr. Fletcher thanked Dr. Perrigan for his report.

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Mr. Fletcher asked for a motion to approve the Consent Agenda. Mr. Randy White made a motion to amend the agenda and move Regulations GCI-R and IIBE-R to an Action Item. Mr. Ronald Cameron so moved. Mr. Tyrone Foster seconded the motion, and the motion carried unanimously.

The Consent Agenda consisted of the following:

- A. Approval of Payment of Bills
- B. Approval of MOU – Highlands Community Services
- C. Approval of Minutes – July 1, 2019 Re-Organizational Meeting – Regular Session
- D. Approval of Adoption of Regulation GBE-R
- E. Approval of Technology Reimbursement Resolution – Crossroads
- F. Approval of Technology Reimbursement Resolution
- G. Approval of Purchase Greater than \$30,000
- H. Approval of Produce RFP BVPS SN2019-01 from Crook Bros. Produce
- I. Approval of Sanitation and Safety RFP BVPS SN2019-01 from Portion Pac Chemical Company
- J. Approval of IFB BVPS SN2019-03 Hershey's
- K. Approval of IFB BVPS SN2019-04 Bimbo Bakery
- L. Approval of Revision of 2019-2020 School Board Meeting Schedule
- M. Approval of Mat VSBA Policy Revisions
- N. Approval of MOU – Southwest Virginia Community Health Systems
- O. Approval of Adoption of Regulation GCI-R – Itinerant Teaching Assignments

After discussion of Item O – Approval of Adoption of Regulation GCI-R – Itinerant Teaching Assignments and Regulations and IIBE-R, Mr. Randy White moved approval. Mr. Randy Alvis seconded the motion, and the motion carried unanimously.

Mr. Fletcher addressed Item 4(A) Approval of Driver Referral Program. Mr. Cameron moved approval. Mr. Alvis seconded the motion, and the motion carried unanimously.

Mr. Fletcher addressed Item 4(B) Approval of Potential Virginia Middle School Accreditation Appeal. Mr. Foster moved approval. Mr. Alvis seconded the motion, and the motion carried unanimously.

Mr. Fletcher addressed Item 4(C) Approval of 2019-2020 School Board Budget Revision #1. Mr. Cameron moved approval. Mr. Foster seconded the motion, and the motion carried unanimously.

Mr. Fletcher addressed Item 5(A) Discussion of 2019-2020 School Board Goals. Dr. Perrigan noted he felt the School Board Retreat was productive and a good set of School Board Goals were developed. Dr. Perrigan read through all Goals.

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Mr. Fletcher addressed Item 5(B) Discussion of Large Elementary Class Sizes. Dr. Perrigan presented a PowerPoint which outlined each school's enrollment numbers to date. He discussed the projected Student Teacher Ratios. He noted if capacity is reached, students will be bused to other schools which have lower enrollment to prevent from losing funding and hiring additional teachers. He added enrollment numbers would be tracked.

Mr. Fletcher addressed Item 5(C) Discussion of Potential Sites for New Elementary Schools. Dr. Perrigan noted during the last Joint Session with City Council, it was proposed to find a site in the Kingtown area. Dr. Perrigan presented a PowerPoint showing three different sites – Portsmouth, Highland View and Washington Lee. He explained the costs, pros, and cons to each site. He added he would be contacting City Manager, Randy Eads in hopes of scheduling another Joint Session Meeting.

Mr. Fletcher addressed Item 5 (D) Discussion of Ways to Increase Diversity in Hiring. Dr. Perrigan discussed ways to increase diversity in hiring. He presented The Half Sheet, which showed currently in Virginia, overwhelmingly white instructional staff does not reflect diversity of the student body. In Virginia, over 75% of licensed teachers self-report as white, 11% as black, and only 3% as Hispanic. Dr. Perrigan added he wanted Bristol Virginia Public Schools to be the leader in diversity hiring in Southwest Virginia.

Mr. Fletcher addressed Item 5(E) Discussion of GBEC-R – Regulations for the Prohibition of Tobacco Products and Nicotine Vapor Products for All Persons. Mr. Ritchie noted this Regulation was recommended for adoption in the Policy. He noted it pertained vaping and other devices/smoking products and communication.

Mr. Fletcher addressed Item 5(F) Discussion of 2019-2020 Crisis Plans. Mr. Gary Ritchie, Assistant Superintendent, noted School Board Members had Executive permissions to view the Plans. He added each year, every school put together a quick response booklet. He noted he felt they have taken these to heart and the conversation of student's safety is ongoing.

Ms. Jackie Nophlin addressed the board during Public Comment.

Pursuant to Section 2.2-3711(A)(1)(7) of the Code of Virginia, Mr. Cameron moved that the Board convene a Closed Meeting for the purpose of discussing the following specific matters as authorized by Section 2.2-3711(A)(1)(A)(7) per the Code of Virginia, Specifically,

- A. Discussion of Certain Personnel, Recommendation for Employment, and Resignations.
- B. Discussion of Probable Litigation

Mr. Alvis seconded the motion, and the motion carried unanimously.

The Board went into Closed Session at 7:30 p.m.

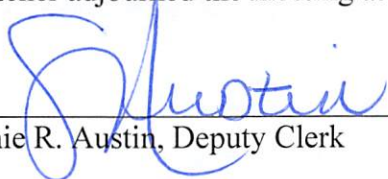
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Back in Public Session at 8:10 p.m., Mr. Cameron moved Certification of Closed Meeting as such: the Bristol Virginia School Board certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public matters as were identified in the motion convening the closed meeting were considered. Mr. Alvis seconded the motion, and the motion carried unanimously.

Mr. Cameron moved Approval of Attachment (A) as recommended. Mr. Alvis seconded the motion, and the motion carried unanimously.

No items were discussed during the Old and New Business portion of the meeting.

Mr. Fletcher adjourned the meeting at 8:15 p.m.



Stephanie R. Austin, Deputy Clerk



Steve Fletcher, Chairman

**Attachment A
Personnel Agenda
August 5, 2019**

Hires:

Name	Position	Location	Contract	Notes
Jordan King	Special Education Teacher	VP	Annual	\$41,960.00
Tammy Beach	VMS Cheerleading Coach (2 seasons)	VMS	Annual	\$3,912.00
Nancy Sheets	P/T School Counselor	VMS	Annual	\$28,018.00
Brent Compton	Substitute Teacher	All	Annual	\$12.20
Hannah McClain	Substitute Teacher	All	Annual	\$12.20
Melissa Gemmell	Substitute Teacher	All	Annual	\$12.20
Elizabeth Mireles	Substitute Teacher	All	Annual	\$12.20
Jennifer Jessee	Substitute Teacher	All	Annual	\$12.20

Resignations:

Name	Position	Location	Contract	Notes

Transfers:

Name	Position	Location	Contract	Notes

Terminations:

Name	Position	Location	Contract	Notes

REIMBURSEMENT RESOLUTION

RESOLUTION OF THE BRISTOL VIRGINIA SCHOOL BOARD OF BRISTOL CITY SCHOOLS DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS.

WHEREAS, Bristol City Schools (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Division has paid, beginning no earlier than July 1, 2019, and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully describe in Appendix A attached hereto; and

WHEREAS, the Bristol Virginia School Board of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

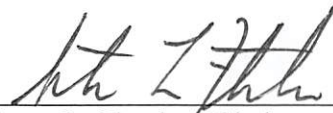
Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after July 1, 2019 which date is no more than 60 days prior to the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.

Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).

Section 3. The maximum cost of the Project is expected to be \$206,000.00.

Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.
PASSED AND ADOPTED this 5th day of August, 2019.



Steve L. Fletcher, Chair
Bristol Virginia School Board

Attested to:



Tammy M. Jones, Clerk
Bristol Virginia School Board

APPENDIX A

DESCRIPTION OF PROJECT

Check the Applicable Box(es):

<p>X</p>	<p>(1) Classroom Multimedia Network Computers Requests in this category include only the cost of the new computer system itself (e.g., monitor, CPU, keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category</p>
<p>X</p>	<p>(2) Internet-Ready Local Area Network (LAN) Capability Requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring, servers, power upgrade, etc.).</p>
<p>X</p>	<p>(3) Assure Adequate High-Speed, High-Bandwidth Capability Requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring, servers, power upgrade, etc.).</p>
<p>X</p>	<p>(4) Instructional Software Requests in this category shall not exceed 1/13th of the amount spent on Classroom Multimedia Network Computers (see A1 on the reimbursement form). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.</p>
<p>X</p>	<p>(5) Handheld Devices Requests in this category include handheld multi-functional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.</p>

REIMBURSEMENT RESOLUTION

RESOLUTION OF THE BRISTOL VIRGINIA SCHOOL BOARD OF CROSSROADS ALTERNATIVE PROGRAM - BRISTOL CITY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS.

WHEREAS, Bristol City Schools (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Division has paid, beginning no earlier than July 1, 2019, and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully describe in Appendix A attached hereto; and

WHEREAS, the Bristol Virginia School Board of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

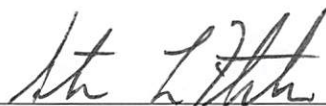
Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after July 1, 2019, which date is no more than 60 days prior to the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.

Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).

Section 3. The maximum cost of the Project is expected to be \$26,000.

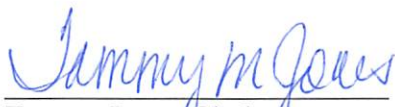
Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.
PASSED AND ADOPTED this 5th day of August, 2019.



Steve L Fletcher, Chair
Bristol Virginia School Board

Attested to:



Tammy Jones, Clerk
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X	(4) Instructional Software Requests in this category shall not exceed 1/13th of the amount spent on Classroom Multimedia Network Computers (see A1 on the reimbursement form). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.
X	(5) Handheld Devices Requests in this category include handheld multi-functional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.