File: IGA-R4

Exams

Virginia High School Semester Exams

Examinations covering the course material of the entire immediate past semester shall be given at the close of each semester in grades 9 through 12. The following regulations relating to these examinations are to be observed:

- 1. A written examination will be given in all courses for which a written examination is appropriate. In Career and Technical Education or other courses that involve the development of psycho-motor skills (music, art, physical education, language, etc.), a practical examination in addition to (or in place of) a written examination may be given and counted as a part (or all) of the semester examination.
- 2. The semester examination shall be a comprehensive examination which reflects the written course objectives.
- 3. Teachers shall forward copies of all examinations and their answers to the principal for review at least five (5) school days prior to administering the examinations to students. Students' copies in addition to the administrators' copies of all semester examinations shall be kept on file by the principal until the end of the following academic year.
- 4. The examination should be designed so that all students can complete it in two hours. The examination schedule will provide two examinations per day given in two-hour blocks.
- 5. The semester examination shall count one-seventh (1/7) of the semester grade with each nine-week' grade counting three-sevenths (3/7).
- 6. Extracurricular activities should be held to a minimum during the examination period and those activities that are held will be scheduled so as not to conflict with examinations.

Note: No student carrying a financial obligation to the school will be exempted from an exam.

SOL/CTE Industry Certification Score Exam Substitution

- 1. All Students who earn a passing score (400 +) on a Standard of Learning End-of-Course test or Industry Certification may substitute their converted SOL test score for their regular exam for that course.
- All students will earn (3) points on their semester average if they make a passing score on their Standard of Learning End-of- Course test for that course. These points must be used in the semester they are earned.

- 3. The conversion and additional three points can only help students academically, and in no scenario can this substitution hurt a student's semester average. Students may also opt to take a final exam to replace their converted SOL or Industry Certification test score; and in such cases only the most beneficial score will be recorded.
- 4. Underclassmen will take all semester exams, unless the Standard of Learning or Industry CertificationTest substitution has taken place.

Senior Exam Exemption

Seniors may exempt the exam in any course in which they have an A or B and no more than five (5) excused absences, no unexcused absences, no financial obligations to the school and no ISS or OSS. All students are obligated to take Advanced Placement, Dual Enrollment or Standards of Learning End-of-Course exams.

Virginia Middle School Exam Policy

Only students taking classes for high school credit will be required to take exams. Rules for the administration of exams for the high school will apply.

Approved: by the Bristol Virginia School Board on December 3, 2012.

Revised: Board approved on December 3, 2018.