

STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

JOB DESCRIPTION

The Student Representative to the School Board will be expected to:

- ◆ Read materials in prepared packet prior to meetings of the School Board;
- ◆ Solicit ideas, suggestions and concerns of other students at Virginia High School;
- ◆ Attend open meetings of the School Board;
- ◆ Participate in a non-voting capacity at School Board meetings by sharing ideas, suggestions and concerns; and
- ◆ Inform students at Virginia High School of the reports and decisions made at open meetings of the School Board.

STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

ROLE

To serve as a non-voting Representative to the School Board at open meetings

TERM

Students assigned their junior year will serve for two terms. Newly assigned seniors will serve for one term.

NUMBER OF STUDENT REPRESENTATIVES

Two juniors from Virginia High School
Two seniors from Virginia High School

QUALIFICATIONS

- ◆ Member of senior class
- ◆ Completion of application packet
 - Application form
 - Two teacher recommendations
 - Essay
 - Petition (minimum of fifty [50] signatures of students in home school)
- ◆ Commitment to attend open meetings of the School Board
- ◆ Signed acknowledgment by parent(s).

SELECTION PROCESS

- ◆ Meetings with all juniors (rising seniors) (April)
- ◆ Interested students obtain application packet (April)
- ◆ Applications, including two teacher recommendations, submitted to principal or designee (April)
- ◆ Selection Committee, composed of social studies teachers, reviews completed application packets using criteria (May)
- ◆ Selection Committee submits recommendation to principal (May)
- ◆ Principal submits nomination and completed application packet to the Superintendent's Office (May)
- ◆ School Board approval of nominations (June)

Revised: Board approved on December 3, 2018.

APPLICATION

PACKET

**STUDENT REPRESENTATIVE TO
THE SCHOOL BOARD**

PETITION OF STUDENTS
STUDENT REPRESENTATIVE TO THE
BRISTOL CITY SCHOOL BOARD

NAME OF CANDIDATE _____

We, the students of Virginia High School do hereby
(name of school)
 petition the above named individual to become a Candidate for the position
 of Student Representative to the Bristol City School Board.

SIGNATURE OF STUDENT (Print name in space below signature)		DATE SIGNED
1.	Signature:	
	Print Name:	
2.	Signature:	
	Print Name:	
3.	Signature:	
	Print Name:	
4.	Signature:	
	Print Name:	
5.	Signature:	
	Print Name:	
6.	Signature:	
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8.	Signature:	
	Print Name:	
9.	Signature:	
	Print Name:	
10.	Signature:	
	Print Name:	
SIGNATURE OF STUDENT (Print name in space below signature)		DATE SIGNED
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	Print Name:	
12.	Signature:	
	Print Name:	

13.	Signature:	
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14.	Signature:	
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30.	Signature:	
	Print Name:	
31.	Signature:	
	Print Name:	

SIGNATURE OF STUDENT (Print name in space below signature)		DATE SIGNED
32.	Signature:	
	Print Name:	
33.	Signature:	
	Print Name:	
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	Print Name:	
35.	Signature:	
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46.	Signature:	
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47.	Signature:	
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48.	Signature:	
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49.	Signature:	
	Print Name:	
50.	Signature:	
	Print Name:	

Signature of Candidate

**APPLICATION FOR STUDENT REPRESENTATIVE
TO THE SCHOOL BOARD**

Name _____
 First Middle Last

Address _____

Telephone Number _____

Date of Birth _____
 Month Day Year

Name(s) of Parent or Guardian _____

Address of Parent or Guardian _____

Telephone Number of Parent or Guardian _____

Past Honors/Awards _____

Extra-Curricular Activities _____

Offices Held (Ex. 9th grade class president):

Please read carefully and sign the statement below:

If selected to serve as a Student Representative to the School Board, I will attend and participate in a non-voting role at all open meetings of the School Board during the upcoming school session unless there are extenuating circumstances.

Signature of Student

Date

**PARENT/GUARDIAN ACKNOWLEDGMENT OF STUDENT APPLICATION
FOR NOMINATION AS NON-VOTING STUDENT REPRESENTATIVE TO THE
SCHOOL BOARD**

Please read and sign the acknowledgment statement below:

I understand that my child is submitting an application for nomination to serve in the non-voting role as a Student Representative to the School Board during the upcoming school session. I further understand that if my child is selected to be a Student Representative, he/she will be expected to attend all open meetings of the School Board unless there are extenuating circumstances.

Signature of Parent/Guardian

Date

TEACHER RECOMMENDATION

Student's Name _____

Teacher's Name _____

Subject(s) Taught _____

Based upon experiences you have had with this student, what qualities does this student display that would qualify him/her to be nominated to serve as a non-voting Student Representative to the Bristol City School Board?

Signature of Teacher

Date

TEACHER RECOMMENDATION

Student's Name _____

Teacher's Name _____

Subject(s) Taught _____

Based upon experiences you have had with this student, what qualities does this student display that would qualify him/her to be nominated to serve as a non-voting Student Representative to the Bristol City School Board?

Signature of Teacher

Date

STUDENT ESSAY

DIRECTIONS: Please answer the question below. Your answer should be complete, clearly written and concise. Your answer may be typed or computer oriented using no more than the front and back of this sheet of paper. If using the computer, these directions must be included as part of the essay form. Please note that your paper will be evaluated based on neatness, content and clarity of answer.

QUESTION: If you were selected to be a non-voting Student Representative to the School Board, what would you do to represent effectively the views and concerns of students at your school?

**CRITERIA FOR SELECTION OF
NOMINEE FOR STUDENT REPRESENTATIVE
TO SCHOOL BOARD**

_____ Teacher Recommendations – total 40 points
(Teacher Recommendation #1 – maximum 20 points;
Teacher Recommendation #2 – maximum 20 points)

_____ Student Essay – total 60 points
(Content – maximum 40 points)
(Clarity – maximum 10 points)
(Neatness – maximum 10 points)

_____ TOTAL SCORE

Selection and Initial Meeting of Non-Voting Student Representatives To The School Board

