

**BRISTOL VIRGINIA SCHOOL BOARD**  
**REGULAR SESSION**  
**December 5, 2022**

The Bristol Virginia School Board met in Regular Session on Monday, December 5, 2022, in the Bristol Virginia Public Schools Administration Office, 280 Lee Street, Bristol, Virginia. A quorum was present with the following Board members in attendance:

Mr. Randy Alvis, Chair  
Ms. Breanne Forbes-Hubbard  
Mr. Randy White

Mr. Steve Fletcher, Vice Chair  
Mr. Frank Goodpasture

Also present were:

Dr. Keith Perrigan, Superintendent  
Mrs. Stephanie Austin, Deputy Clerk

Mr. Gary Ritchie, Assistant Superintendent  
Mrs. Tammy Jones, Clerk

Mr. Randy Alvis, Chair, called the meeting to order at 6:00 p.m. He welcomed all in attendance and opened the meeting with the Pledge of Allegiance.

Mr. Alvis asked for a motion to approve the Agenda. Mr. Randy White so moved. Mr. Frank Goodpasture seconded the motion, and the motion carried unanimously.

Mr. Alvis addressed Item 2(A) School Board Student Representative Report. Student Board Representatives presented a PowerPoint to include the following topics:

- Bearcat Swim
- Basketball
- Update to Restrooms
- Phone Policy

Mr. Alvis and Board Members thanked them for their report.

Mr. Alvis addressed Item 2 (B) Superintendents Report. Dr. Keith Perrigan, Superintendent, gave an update and provided pictures of the New Intermediate School. He also highlighted Sophomores and Juniors at Virginia High scored significantly higher on the PSAT than the state average.

Mr. Alvis thanked Dr. Perrigan for his report.

Mr. Alvis addressed Item 2 (C) Discussion of Safe to Return School Plan Addition. Dr. Perrigan noted the Plan had remained the same since March 2022, with no changes.

Mr. Alvis addressed Item 3 (A) Public Comment. Ms. Samantha Wright addressed the Board.

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Mr. Alvis addressed Item 4 (A) Presentation of Auditors Report. Ms. Tammy Jones, CFO introduced Mr. Scott Wickham – Robinson, Farmer, Cox Associates, PLLC. Mr. Wickham explained in detail the audited information for the year ended in June 30, 2022. He noted overall it was a clean audit and a great job.

Mr. Alvis and Board Members thanked Mrs. Jones and staff for their hard work.

Mr. Alvis addressed Item 4 (B) Recognition of School Board Member – Mr. Randy White. Mr. Alvis recessed the meeting briefly for a reception honoring Mr. White.

Mr. Alvis addressed Item 4 (C) Update on International Baccalaureate. Mr Gary Ritchie, Assistant Superintendent suggested a possible trip to Richmond, Virginia to visit a K5 school with demographics like our system.

Mr. Alvis addressed Item 5 (A) Approval of Consent Agenda. Ms. Forbes-Hubbard moved approval. Mr. Steve Fletcher seconded the motion and the motion carried unanimously. The Consent Agenda consisted of the following:

- A. Approval of Payment of Bills
- B. Approval of Minutes – Regular Session – November 7, 2022

Mr. Alvis addressed Item 5(A) Approval of Contract Purchase Greater than \$50,000.00- VHS Door Project. Ms. Forbes-Hubbard moved approval. Mr. Frank Goodpasture seconded the motion, and the motion carried unanimously.

Pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, Mr. Fletcher moved that the Board convene a Closed Meeting for the purpose of discussing the following specific matters as authorized by Section 2.2-3711(A)(1) the Code of Virginia, Specifically,

- A. Discussion of Certain Personnel and Recommendation for Employment and Resignations.

Ms. Forbes-Hubbard seconded the motion, and the motion carried unanimously.

The Board went into Closed Session at 7:31 p.m.

Back in Public Session, Mr. Fletcher moved Certification of Closed Meeting as such: the Bristol Virginia School Board certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public matters as were identified in the motion convening the closed meeting were considered. Mr. Goodpasture seconded the motion, and the motion carried unanimously.

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Mr. Fletcher moved Approval of Attachment (A) as recommended. Mr. Goodpasture seconded the motion, and the motion carried unanimously.

Mr. Alvis adjourned the meeting at approximately 7:50 p.m.

  
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Stephanie R. Austin, Deputy Clerk

  
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Randy Alvis, Chairman